**STATUS-REPORT for funded time-limited projects (SR-TL-Form)**

*please review/up-date all data and add the needed details below* (S1-S6)

|  |  |
| --- | --- |
| **1-Project Title:** | |
|  | |
| **2-Location of project** (*region, country...*): | |
|  | |
| **3-Project start and end date:** | |
|  | |
| **4-Applicant name, address, contact details** *(e-mail & phone)* **and institutional affiliation (***please attach your* ***CV*** *separately to process application!)***:** | |
|  | |
| **5-Project Coordinator, address and institutional affiliation** *(if different from applicant)*: | |
|  | |
| **6-Focal species** (common + scientific name**), include IUCN Red List status** *(or other endangerment listing)* **of focal species:** | |
|  | |
| 7-Does the project collaborate with other NGOs/partners? *(please identify if applicable)*: | |
|  | |
| **8-Project proposal** *(purpose, aims, objectives, methodology, monitoring, time schedule, budget details with separately listed material and staff costs. You can fill in here, or instead attach a separate project proposal of any format plus, if available, any additional information, references, literature, pictures etc..* | |
|  | |
| 9-Will local people/communities participate in the project? *(If yes, please describe how they will benefit)*: | |
|  | |
| 10-Has the project been approved by government bodies of the host country *(If yes, please identify agencies/ministries. If no, please explain why not applicable)*: | |
|  | |
| **11-Project type** *(please indicate the project type, several indications possible)*: | |
|  | Education: *Enhancing public education and awareness: changing behavior* |
|  | Capacity Building: *Enhancing the capacity of conservation practitioners who implement conservation* |
|  | Communities: *Enhancing the capacity of communities in order to benefit biodiversity conservation* |
|  | Research: *Undertaking research and monitoring related to species and habitat* |
|  | Species: *Undertaking direct action to enhance species viability and persistence* |
|  | Habitat: *Undertaking direct action to enhance habitat quality, viability and persistence* |
| **12-Project summary** *(please provide a short summary of no more than 50-80 words)*: | |
|  | |
| **13-Total project budget** *(please convert amount to EURO):* | |
| EURO | |
| **14-Funding already available** *(please list any sources of financial support already secured for this project identifying the organization(s) and amount of commitment)*: | |
|  | |
| **15-Total fund requested from ZGAP** *(please convert to EURO and attach budget overview in table style)***:** | |
| EURO | |
| **16-Tax identification number** *(or similar registration number / identification number)*: | |
|  | |
| **17-Legal status of the NGO** *(please provide a registration number or attach a copy of a respective document)*: | |
|  | |
| **18-Previous ZGAP funding** *(if applicable please mention project-code, name of project, amount, MoA details)*: | |
|  | |

**! Please consider that for the support of ZGAP only direct emails (no cc) to project@zgap.de, can be processed especially for applications, memorandum of understandings, fund transfers and status reports!**

The applicant agrees to:

• the ZGAP's electronic processing and storage of data provided in conjunction with this proposal. This information may be passed on to reviewers as part of the ZGAP’s review- and decision-making process.

• having all address and communication data published relating to the grants holders and institutions (e.g. telephone, fax, e-mail, internet website), as well as information on the content of this project (e.g. title, summary, keywords, international cooperation), if approved,

• I/We understand that the publication of this information may be opposed by contacting the ZGAP no later than four weeks from receiving the award letter.

**! ZGAP VetAdvice !**

If you should experience medical issues or diseases in your animals during the course of your project, you have the opportunity to approach ZGAP VetAdvice Team to get free advice that is based on the assessment of veterinarians experienced in exotic animal medicine. Please feel free to get in touch with us using the corresponding application form on our website: www.zgap.de/index.php/en/vetadvice

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| --- | --- |
| **Total fund transferred from ZGAP:** | |
| EURO Date: | |
| **Status Information** *please indicate by* ***X*** *and add all needed details as requested* | |
|  | **S1**-**Project in time, all funds spend** *(please attach* ***budget overview*** *in table style and copies of receipts for single purchases; original receipts have to be kept upon request)* |
|  | **S2**-**Project NOT in time** *(please explain)*: |
|  |
|  | **S3**-**NOT** **all funds spent** *(please attach budget overview in table style and give details for next steps or refund):* |
|  |
| **S4**-**Short project up-date report** *(please fill in or attach latest developments, results, outcome as short summary of about 400 words,* ***please attach illustrating pictures and clips*** *separately*  *named with project code+title+author+date +number):* | |
|  | |
| **S5**-**Additional reports available** *(please mention publication details and attach* ***copies of project reports*** *if possible):* | |
|  | |
| **S6**-**Prospects** *(please provide a short summary of no more than 50-80 words)*: | |
|  | |